



**GCCCD VISION, MISSION, AND VALUE STATEMENT**

*VISION: Transforming lives through learning.*

**DEC CHARGE:** The District Executive Council (DEC) serves in an advisory capacity to the Chancellor. DEC advises the Chancellor on District policy development and governance issues, and on matters referred to the council by the colleges, District Services, and/or college/District standing councils or committees. DEC reviews and recommends items for the Governing Board meeting dockets.

***DISTRICT EXECUTIVE COUNCIL***

**MEETING NOTES**

Monday, May 8, 2023, 1:00-2:00 PM  
Zoom Meeting

<b>Chair:</b> Chancellor	Lynn Neault	<input checked="" type="checkbox"/>	Confidential Admin Rep.	Marshall Fulbright	<input type="checkbox"/>
VC Business Services	Sahar Abushaban	<input checked="" type="checkbox"/>	Confidential Employees Rep.	Rosie Ibarra	<input checked="" type="checkbox"/>
VC Human Resources	Aimee Gallagher	<input checked="" type="checkbox"/>	Academic Senate Pres.-CC	Manuel Mancillas-Gomez	<input checked="" type="checkbox"/>
Int AVC Ed Support Svcs	Barbara Gallego	<input checked="" type="checkbox"/>	Academic Senate Pres.-GC	Pearl Lopez	<input checked="" type="checkbox"/>
President-GC	Denise Whisenhunt	<input checked="" type="checkbox"/>	Classified Senate Pres.-CC	Katie Cabral	<input checked="" type="checkbox"/>
Int President-CC	Jessica Robinson	<input checked="" type="checkbox"/>	Classified Senate Pres.-GC	Andrew Hellier (for Michele Martens)	<input checked="" type="checkbox"/>
ASGCC Interim President	Diego Lopez (for Seinna Shaba)	<input checked="" type="checkbox"/>			
ASGC President	Sara Laila	<input type="checkbox"/>	<b>Guests:</b> Director, Public Info, Gov't. & Community Relations	Michele Clock	<input checked="" type="checkbox"/>
AFT Representative	Jim Mahler	<input type="checkbox"/>	AVC Technology	Kerry Kilber Rebman	<input checked="" type="checkbox"/>
CSEA Representative	Colleen Parsons	<input checked="" type="checkbox"/>			
Admin Association Rep.	Wayne Branker	<input checked="" type="checkbox"/>	<b>Meeting Recorder:</b> Executive Assistant	Mike Williamson	<input checked="" type="checkbox"/>

Discussion items	Action/Follow-Up
A. Tuesday, April 11, 2023, Governing Board Regular Meeting Docket	<ul style="list-style-type: none"> <li>The Chancellor, Vice Chancellor Human Resources Aimee Gallagher, and Vice Chancellor Business Services Sahar Abushaban reviewed the agenda. There were no questions or comments from the group, with the exception of the following:</li> <li>It was clarified that the restrooms in Item 12.8 are for the colleges for use during sporting events and other college events.</li> </ul>
B. IEPI Plan Review (Kerry)	<ul style="list-style-type: none"> <li>The PRT Team was asked to examine districtwide governance.</li> <li>The first team visit took place on 2/23/23.</li> <li>The second team visit took place on 4/14/23.</li> <li>The PRT Team provided a MOO (Menu of Options) for the District to use to develop a plan to move forward.</li> <li>Kerry thanked the writing team for their hard work.</li> </ul>

Discussion items	Action/Follow-Up
	<ul style="list-style-type: none"> <li>● A high level summary of the proposed plan will include:               <ul style="list-style-type: none"> <li>○ Increase the knowledge and understanding of all members of all constituency groups as to what participatory governance is and what their role is.</li> <li>○ Engage CCLC and State Academic Senate resources to assist in the review.</li> <li>○ Conduct an assessment of the District’s current governance structure. This assessment will be evaluated as to what improvements can be made.</li> <li>○ Focus on communication around councils and committees, and how information flows back and forth. This focus will include educating participants in districtwide governance.</li> <li>○ Delineate between policy and operational functions of councils and committees.</li> <li>○ Develop an updated governance handbook.</li> </ul> </li> <li>● Pearl noted the importance of involving outside experts and coaches, as was done when Grossmont College underwent its reorganization.</li> <li>● The application for the seed grant has been submitted.</li> <li>● The Chancellor suggested having a governance summit in early fall, which will include all governance groups. The afternoon of August 25<sup>th</sup> was agreed on for the summit. Details to follow.</li> </ul>
C. IT Update (Kerry)	<ul style="list-style-type: none"> <li>● Using a <a href="#">slide presentation</a>, Kerry provided an IT update.</li> <li>● A <a href="#">spreadsheet</a> was shared as an example of how the workflow of projects in IT is organized.</li> </ul>
D. Food Service and Bookstore Update (Sahar)	<p><u>Food Service RFP:</u></p> <ul style="list-style-type: none"> <li>● The task force met this morning, and is going to finalize the evaluation material.</li> <li>● Vendors are scheduled for interviews on 5/16/23.</li> </ul>

Discussion items	Action/Follow-Up
	<p><u>Bookstore RFP:</u></p> <ul style="list-style-type: none"> <li>• The task force met on 4/10/23 to review the draft RFP.</li> <li>• The deadline for vendor proposals is 5/17/23.</li> <li>• On 5/18/23 the task force will meet again to review proposals.</li> <li>• The Barnes &amp; Noble contract ends 6/30. They are not willing to do a full year extension of the contract as it is currently written, because they are losing money at our campuses. The contract will only be extended through mid-fall of 2023.</li> </ul>
<p>E. Educational Services Update (Barbara)</p>	<ul style="list-style-type: none"> <li>• Barbara shared and reviewed a <a href="#">Department Update</a>.</li> </ul>
<p>F. Board Policies and Administrative Procedures</p> <p><b><u>FIRST READS:</u></b></p> <ul style="list-style-type: none"> <li>• <a href="#">BP/AP</a> 7111 President Selection       <ul style="list-style-type: none"> <li>○ 6-year review</li> <li>○ Reviewed at HRAC</li> <li>○ Minor changes to BP</li> <li>○ Moderate changes to AP</li> </ul> </li> <li>• <a href="#">BP</a> 7340 Leaves       <ul style="list-style-type: none"> <li>○ CCLC Updates</li> <li>○ 6-year review</li> <li>○ Minor changes to BP</li> <li>○ There is no AP</li> </ul> </li> </ul> <p><b><u>SECOND READS:</u> None</b></p>	<ul style="list-style-type: none"> <li>• Aimee reviewed the changes to BP/AP 7111.</li> <li>• Wayne noted that AA provided feedback on AP 7111 in HRAC. He would like to see it stated more clearly that AA will have comparable representation as other labor groups.</li> <li>• The Chancellor noted that it was not intended that AA would have less representation.</li> <li>• The Chancellor agreed to change representation to include two AA reps.</li> <li>• Aimee reviewed the changes to BP 7340. There was no discussion regarding BP 7340.</li> <li>• Both BP 7111 and BP 7340 were approved to move forward to the June 13<sup>th</sup> Governing Board docket.</li> </ul>
<p>G. Next Meeting</p>	<p><b>Monday, June 12, 2023, 1:00-2:00 PM</b>  <b>Location:</b> Zoom</p> <ul style="list-style-type: none"> <li>• The Chancellor noted that she would like to return to in-person DEC meetings in the year ahead.</li> </ul>